

## **2020 School Tours at California Citrus State Historic Park**

### **Program Description:**

This program is designed for children in third or fourth grade only. They will experience the history of citrus from its origins to present day in a period setting replicating the height of the citrus industry in the Riverside area. Children will learn the significance of the citrus industry in the Riverside area, throughout California, and the world. On a guided hike and museum tour, they will learn how California's second gold rush (citrus) helped shape and develop California today (economically, culturally, and technologically). The treat of the field trip is the citrus sampling where children have an opportunity to see, feel, smell, and taste different varieties of citrus. This is a fabulous experience that makes an impression on many children, reinforces different ideas which are taught in the classroom, and provides hands on learning.

### **Tour Information for 2020:**

The California Citrus State Historic Park school tours are available January through April on Thursdays. There are two available tour times each Thursday. The morning tour is from 9:30am-11:00am and the afternoon tour is from 12:30pm-2:00pm. Both tours start promptly and last about 90 minutes. We ask that all groups arrive 10 minutes early to get off the bus, use the restroom as needed, and get sorted into three separate groups so that their tour can start promptly. Our standard tours have three parts: Visitor Center/Museum tour, grove tour, and citrus tasting. This is dependent on the group size.

Due to space limitations, we are unable to accommodate more than 60 students for the tour or 70 people total including students, teachers, and chaperones.

The tours are conducted by our experienced and knowledgeable interpretive staff and volunteers. Schools have the option of extending their visit by having a picnic lunch in the park either before or after their tours. Shaded picnic areas are available but lunches are **not** provided. We suggest that you bring lunches in plastic tubs or keep them on the bus during your tour.

### **Application for Tours and Bus Funding:**

*Friends of California Citrus Park*, our non-profit management corporation supports educational programs in our park. Bus Funding may be available. After a field trip is confirmed, you will be provided with a "Bus Funding Request" form.

**Our programs are FREE of charge and include park entrance fees!**

For more information, please contact Heidi Addison at [Heidi.Addison@parks.ca.gov](mailto:Heidi.Addison@parks.ca.gov) or 951-780-6222.

## **Teacher To-Do-List**

1. Check tour availability on our online calendar (updated daily) at [www.parks.ca.gov/calcitrus](http://www.parks.ca.gov/calcitrus) under “School Tours” or call our office at 951-780-6222. (School Tours are only available on Thursdays. Check what days would fit in your schedule.) School Tour scheduling opens on September 4, 2019 and will be completed on a first come, first served basis.
2. It is your (the school’s) responsibility to arrange for transportation. Make sure buses are available.
3. Complete the attached “School Group Reservation Request” form and email it to Heidi Addison at [Heidi.Addison@parks.ca.gov](mailto:Heidi.Addison@parks.ca.gov).
4. California Citrus State Historic Park will confirm your field trip via email and provide a “Bus Funding Request Form” and a “Chaperone Information” handout.
5. Fill out the “Bus Funding Request Form” and send it to Sarah Mundy, General Manager of the Friends of California Citrus Park, by email at [citrusparkschooltours@gmail.com](mailto:citrusparkschooltours@gmail.com). Upon receipt of the form, Sarah Mundy will inform you via email if bus funding will be available for you.
6. Approximately 2 weeks before your field trip, California Citrus State Historic Park will send you a confirmation and reminder email.
7. When designating your chaperones, please make sure that they understand their responsibilities according to the “Chaperone Information” handout.
8. Immediately following the field trip, email the bus invoice to Sarah Mundy at [citrusparkschooltours@gmail.com](mailto:citrusparkschooltours@gmail.com). Reimbursement will follow via check in a timely manner.

**CALIFORNIA CITRUS STATE HISTORIC PARK**

**2020 School Group Reservation Request Form**



The information on this form must be provided to Heidi Addison electronically at Heidi.Addison@parks.ca.gov. She can be reached at 951-780-6222 to answer questions or for additional information.

Number of Cars OR Number of Buses:\_\_\_\_\_

Proposed Date of Visit:\_\_\_\_\_ Morning 9:30-11:00am or Afternoon 12:30-2:00pm Tour? (circle one)

Alternate Date:\_\_\_\_\_ Morning 9:30-11:00am or Afternoon 12:30-2:00pm Tour? (circle one)

School Name:\_\_\_\_\_ Grade:\_\_\_\_\_

Number of Children:\_\_\_\_\_

Number of Adults:\_\_\_\_\_

Is there something specific you want the students to learn?

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Are special accommodations needed?

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**Lead Contact Person**

Name:\_\_\_\_\_

Email:\_\_\_\_\_

Phone:\_\_\_\_\_

This form must contain the name of the teacher in charge of the field trip in the signature line. Putting the responsible teacher's name in the line indicates that the principal of the school which the students attend approves the field trip and the students have parent/guardian approval. Groups shall be accompanied by enough school appointed or approved adult chaperones or teachers to maintain order. Chaperones or teachers must accompany the students while on the tour.

**CERTIFICATION**

The above described visit is an official school outing and will be under the direction of school personnel.

**SIGN and DATE (Electronic Version Type):**

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**Responsible Teacher**

**Date**